



# Holy Heart of Mary High School

*International Baccalaureate*

<http://www.holyheart.ca>

**Jamie Parsons**  
Assistant Principal

**Carla Roberts**  
Principal

**Mark Goulding**  
Assistant Principal

**Erin Cavanagh Jon Lodge Lynnette Samuelson**  
Guidance

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## School Council Meeting Minutes - Draft November 22, 2023

**Attendance:** Jane Pearson (Teacher Rep), Haley Alloway (Chair & Parent Rep), Lori Greene (community rep), Carla Roberts (Principal), Kyle Massey (Parent Rep), Krista Brown (community rep), Mark Goulding (AP, HHM), Jamie Parsons (AP, HHM), Gerry Heffernan (community rep), Fiona Ellis, Darrell Gover (Parent Rep)

**Regrets:** Susan Taylor

### 1. Welcome/Call to Order

- Fiona mentioned that she works with the Government and that she had some concerns over having a potential conflict of interest, but both her employer and Ms. Roberts indicated that it would be very unlikely of a conflict.
- a. Minutes of Last Meeting, October 25th Review and acceptance  
Moved by Kyle and seconded by Krista. Minutes approved. Minutes once approved will be posted on the school website.

### 2. Business Arising:

- a. Fundraising requests - shared by Carla
  - Recycling for Montreal Choir trip -less than \$500- approved by Carla
  - Geography club for project smile canada - less than \$500-approved by Carla
  - HHM ?? for Red Cross - need more information
  - HHM Choir trip fundraiser - waiting on approval from finance dept - gift cards for Sobey's - each student gets 6% on their account from sales. Since it will be a large amount, we need approval from finance. The amount is currently over \$50k so is over the threshold for school level approval. The school council approved this fundraiser.
  - Ticket draw for the Cheer Team, a gift card tree. Could be about \$2k. Approved by the school council.
  - Motion: The school council moves to accept all the fundraising

requests.Moved by Gerry and seconded by Haley. Motion passed.

### 3. Reports:

- a. Principal - Verbal report - progress at mid-term of term one. We will be looking at interventions. Teachers have sent in a list of students at risk of failing, we then work with those students via IRT support or pass to help get their learning process. Carla also addressed the EST issue, which was used in place of exams. NLESD distributed new course descriptors and assessment guidelines from Nov 22, and those documents set parameters that would not allow the EST format we used in the past. The one thing we can't do now is have the 20% at the end of the term for those core courses. Depts have put in place plans to have assessments throughout the rest of the term to assess the learning of the students in the courses. The course descriptors changed late in September after students were given the original information and teachers have begun communicating those changes to students and families. This is also in line with the move away from high stakes testing and move towards re-imagining learning and assessment. Carla also discussed the plan for 2025 for assessment models in place of public exams and moving towards modular assessment.  
Carla will also work with staff on communicating all the good things going on within our school community in order to highlight that students are doing. So many good things are going on and need to be recognized.  
Student council is also up and running. A leadership core of dedicated teachers and students. 10 grade 12 students will form the leadership team and there will be elections at the grade 10 and 11 level soon.  
PL day on Friday, November 24 - will include PLJs, SD and many other things for teachers.  
Also looking at SD from data, potential for focus groups.  
Lori asked a drama fest question as follow up from last time, but it is an issue of time.

### 4. New Business:

- a. Lori had a question about the lockdown in September. Once it was over, there wasn't much that happened and de-briefing. We met with staff to share some details, since the police were involved, we only have so much information. There is communication from school/district, we debrief staff and have discussions with students, and lend guidance assistance to students. For higher level issues, district staff could be brought in to support staff and students. This situation had minimal direct impact on the students/school. If further events warrant, we can include the supports available in our weekly memo.
- b. Hayley asked about the accident yesterday where a student was hit by a car on Merrymeeting Road. We need to remind students of road safety issues and ask parents to speak to their children about road safety. We will also put on the daily announcements. **Drivers are not slowing down or stopping at crosswalks, we can reach out to the RNC.** There was much discussion on this issue. **Gerry will also ask the city about a crossing guard.**
- c. **RFP for food service provider** has been sent out. If you know anyone that might be interested by email their contact to Carla so she can share the information. This would be for lunch services at the school.

- d. Staff collections account - old account no longer to be held by the school. Admin asked staff how they wanted it spent and staff wanted to transfer the funds to our breakfast program and food security.
- e. Lori mentioned the concerns with the nutritional guidelines and bake sales and how we can work within the guidelines. Within the policy, we are doing two events, plus our international events, that would be exempt and we reserve those days for student council events which would include the whole student body. Council could write a letter to NLESD with their concerns. We will table this topic for the next meeting.

**5. Meeting Schedule:**

Wednesday 5:00 – 6:00 pm

Meeting #1	October 25, 2023
Meeting #2	November 22, 2023
Meeting #3	December 20, 2023 - postponed to the new year. Regular meeting in January.
Meeting #4	January 17, 2024
Meeting #5	February 21, 2024
Meeting #6	March 20, 2024
Meeting #7	April 17, 2024
Meeting #8	May 22, 2024

**6. Motion to Adjourn - Darryl.**